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ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ
Government of Odisha
Panchayati Raj & D.W. Department

ଓଡିଶା ସରକାର
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OFFICE ORDER

The provision of livelihood security to the rural poor through the creation of quality and durable community and individual assets that provide sustainable incomes is one of the main objectives of the MGNREGA. This requires participation of communities in planning, implementation and monitoring of the works. Increasing the participation of women is also one of the objectives of the programme. The operational guidelines of MGNREGS 2013 have emphasized the need for involving CSOs in implementation of the programme so as to improve participation and thereby overall effectiveness of the programme.

As per chapter 17 of Master Circular, Civil Society Organisations (CSOs) can be involved to facilitate and support the administration in implementing Mahatma Gandhi NREGA through awareness building, demand registration, organisation of Gram Rozgar Diwas, mobilization support and strengthening of the capacity of workers. The CSOs can support in Training and Capacity Building, facilitating the approval of the shelf of projects in Gram Sabha at the Gram Panchayat. They can also facilitate the organisation of Labour Groups/ Shramik Sanghs to coordinate the registration of demand and redressal of grievances as people's collective.

In order to arrest distress migration in the notified migration prone areas, Government has decided to build a partnership with Local NGOs/ CSOs working in those migration prone areas for handholding support to the District and Block administration. The partnership with NGOs/ CSOs will be covered in the following areas and modalities to be followed.

1. Area of Operation

Sl. No.	District	No. of Blocks	Name of the Blocks
1.	Bargarh	4	Gaisilet, Jharbandh, Padampur and Paikmal
2.	Bolangir	6	Bangomunda, Belpara, Khaprakhol, Muribahal, Titlagarh and Turekela
3.	Kalahandi	5	Bhawanipatna Sadar, Golamunda, Lanjigarh, M. Rampur and Th. Rampur
4.	Nuapada	5	Boden, Khariar, Komna, Nuapada and Sinapalli

2. Scope of the Partnership

The objectives of this partnership with NGOs/ CSOs are to strengthen the planning and implementation of the MGNREGS programme by the Government in the migration prone Districts through active engagement of Partner to play critical facilitation and capacity building roles at the grassroots-strategically mobilising workers, ensuring their participation and to check distress migration in the villages through proper planning and monitoring. **It is being planned to involve 2/3 NGOs per Block who are working in the Block for long. The Block will be divided into clusters with 10-15 GPs and accordingly, one cluster will be allocated to one NGO.**

3. Deliverables of the NGOs/ CSOs

The identified CSOs/ NGOs should be able to deliver the following outcomes:-

- a. Ensure 200 days' wage employment to each HH in a financial year.
- b. The monthly Persondays target and rate of participation of the Job card holder will be decided by the concerned District Administration and Collector.
- c. Efforts shall be made to Integrate farm-based livelihoods with all water harvesting structures for maximum utilization of water resources with the support of line departments and livelihood promoting organizations. Priority treatment shall be made for the creation of land-based irrigation providing individual assets/ community assets to give direct benefit to the targeted small land holders migrating to other States.
- d. Development of sustainable livelihood security plan at household level and GP level.
- e. Area saturation and cluster approach to sustainable livelihood planning.
- f. Creation of household level asset base for land holders, marginal farmers and landless families. Similarly create community level asset base.

4. Selection of NGOs/CSOs

The Collector-cum-DPCs will select the NGOs/ CSOs in their areas of operation. with sound credibility & accountability .One NGO/ CSO will be deployed for 10-15 GPs i.e. one Cluster. Thus the Block can be divided into 2/3 clusters. The NGOs/CSOs should have fulfilled the following criteria.

- a. In existence at least for the past 5 years.
- b. The Civil Society Organisations/ NGOs involved in facilitating role should have signed up in the NGO-partnership (NGO-PS) Portal of the NITI Aayog with all self-declared details. All registered NGOs will update their database in the Portal every year.

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- c. Working on the issues of Migration or Natural Resource Management (NRM), IWMP or other watershed programmes.
- d. Working on the Demand side of MGNREGS.
- e. Working on entitlements, grass root mobilization, technical support and facilitation, preferably with experience of work on any aspect of MGNREGA.
- f. Sound quality financial and management systems.

If there are more NGOs than the number of possible clusters, then the selection may be based on the number of years of experience in the livelihood sector and financial viability of the NGOs. The performance of the support staff and the NGO will be assessed by the Collector-cum-DPC every month and he may disengage the association with NGO by issuing one month notice if the performance is not found to be satisfactory.

5. Involvement of NGOs/CSOs in the migration prone GP.

- A. The NGO/ CSO will provide one dedicated **Community Mobiliser** for each GP for mobilization of the community in their cluster.
- B. To support in planning, capacity building and facilitating the INRM concept, one **INRM-cum-Livelihood Expert** will be deployed for each cluster by the NGO/ CSO. The TOR is attached herewith for the purpose.
- C. Thus the number of INRM-Livelihood Experts working in the Block will depend on the number of clusters.
- D. One Sahayata Kendra will operate at Block which will act to facilitate the work and bridge the communication gap between the community and administration. The Sahayat Kendra will be managed by SHG either from District Mission Shakti Federation or from NGOs/ CSOs. NGO/ CSO working in the headquarters cluster will provide the women leaders for Sahayata Kendra.

6. Role and Responsibility of NGOs/CSOs

Sl. No	Component	Role of NGOs/CSOs
1	Mobilisation of jobcard holders	<ul style="list-style-type: none"> a. Awareness generation at village / GP level. b. Organisation of Rozgar Diwas c. Mobilising HHs to demand work d. Organisation of Shramik Sangha e. Opening of Bank account
2	Participatory Planning Exercise	<ul style="list-style-type: none"> a. Orientation/ Sensitization of SHGs/ Shramik Sangha/ community on planning process b. Sensitisation of all the key functionaries

		<ul style="list-style-type: none"> c. Facilitating preparation of Annual action plan INRM approach d. Preparation of seasonality work calendar e. Selection of Projects through resource mapping, Social mapping, Livelihood analysis etc f. Mapping of distress migrants and vulnerable HHs g. HH wise sustainable livelihood plan
3	Capacity Building	<ul style="list-style-type: none"> a. Organising field level training of Shramik Sangh leaders, SHGs / CBOs and Mates. b. Organising field level training of GRS and PRI members c. Providing skill building orientation training for Mates, leader of Shramik Sanghas, SHG, Barefoot technicians for measurement and worksite management d. Helping for developing IEC materials
4	Sahayata Kendra	<ul style="list-style-type: none"> a. Facilitating a Sahayata Kendra at Block premises, where all job card holders will raise their issues, grievances etc on regular basis.
5	Timely Payment of Wages	<ul style="list-style-type: none"> a. Assisting in timely payment of wages to the Job Seekers by tracking the Muster Roll b. Problem identification and dialoguing with Block Administration and concerned Bank to short out the existing problems c. Identifying the new wage seekers and helping them to open the Account
6	Monitoring & Supervision	<ul style="list-style-type: none"> a. Assisting to provide 100 days of work to all the Households b. Ensuring 65% expenditure on NRM c. Ensuring 60% expenditure on AAA d. Ensuring 60% Women Participation

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		e. Ensuring enhancement of ST/SC Participation f. Co-ordinating with Line Departments for convergence g. Special focus on Migrant House Holds
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7. Financial Implication

The NGOs/CSOs will get the fund from MGNREGS Contingency parked at District level in the following head. Payment would be made to the account of the NGO by 10th of every month for the following month.

Sl. No.	Name of the Post	Quantity	Monthly Cost (in Rs.)	Total cost per year (in Rs.)
1.	Community Mobiliser	One per GP	7,000.00	84,000.00
2.	INRM-cum-Livelihood Expert	One per Cluster	25, 000.00	3,00,000.00
3.	Sahayata Kendra. The Sahayat Kendra will be managed by SHG either from District Mission Shakti Federation or from NGOs/ CSOs. NGO/ CSO working In the headquarters Cluster will provide the Women leaders for Sahayata Kendra.	Four per Sahayata Kendra	16,000.00 (4000.00@each)	1,92,000.00

If the person concerned achieves more than 80 % of the target (Persondays, Workers Participation, NRM etc.) given by the Districts, then She /he will get an incentive of 10 per cent of her/his monthly honorarium for that month. The persondays target will be reviewed

If the person concerned achieves more than 80 % of the target (Persondays, Workers Participation, NRM etc.) given by the Districts, then She /he will get an incentive of 10 per cent of her/his monthly honorarium for that month. The persondays target will be reviewed month wise and other tasks will be reviewed time to time notified by the District/Block. Month wise and other tasks will be reviewed time to time notified by the District/Block.

Eligibility Criteria for recruitment of Manpower

Sl. No.	Name of the Post	Monthly Honorarium	Educational Qualification & Experience	Maximum Age
1	Community Mobiliser	7,000.00	10th pass with sound health and understanding of local language.	40
2	INRM-cum-Livelihood Expert	25,000.00	Post Graduate in Social Science/ Rural Development/ MSW/Degree in Agriculture with minimum of 2 years experience in Watershed/INRM/Livelihood projects	40

The Collector-cum-DPCs of Bargarh, Bolangir, Kalahandi and Nuapada are requested to take necessary action for involvement of CSOs/NGOs in their respective districts to facilitate and support the administration in implementing the strategy devised in convergence of MGNREGS with OLM & Labour & ESI Department to arrest distress migration in the four migration prone districts.

The above instruction should be strictly followed.


25/10/2017
Principal Secretary to Secretary

Copy Communicated to:

1. Director, Special Projects for information and necessary action.
2. Collector-cum-DPCs/PD, DRDAs of Bargarh, Bolangir, Kalahandi and Nuapada for information and necessary action..
3. BDOs of the Blocks concerned for information and necessary action.