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Government of Odisha
PANCHAYATI RAJ AND DRINKING WATER
DEPARTMENT

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GUIDELINES FOR CONSTRUCTION & OPERATIONALISATION OF RURAL PARK.

1. Introduction:

Parks constitute one of the most important recreational venue of modern civilization. It plays a vital role in assimilating peoples from different walks of life irrespective of their genesis or social status for leisurely activities. It is important to keep people healthy, fit and more importantly, to remain stress free. Every urban/ semi-urban settlement is more or less equipped with parks. But unlike their urban counterparts, the rural folks seldom have access to any recreational facility. The Rural Park will not only provide a recreational area for children, youth and elderly of rural area but also will improve their quality of life.

Thus in order to create a panoramic vista in the village and to develop a **Green, Clean & Hygienic** environment in the village and above all to provide an avenue to the rural people for amusement, recreation and entertainment, it has been decided to develop at least one Rural Park in every Gram Panchayat of the State.

2. Scope:

The Rural Park will have core facilities like greenery, flowering trees, pavements, cement benches, proper signage, lighting, potable water supply, separate toilets for men & women etc. Besides, it will be equipped with children playing materials like seesaw, slide, swing, monkey bar, creepy crawly etc. & equipment for open gymnasium like pull up bar, parallel bar etc.

3. Identification of Site:

The Rural Park shall be taken up in a land of an area of about 10,000 to 20,000 sq. ft. owned by the Gram Panchayat. The site for park should be located amidst habitation and should be easily accessible. It should not be constructed in a remote area. The location having proper pucca road connectivity should be preferred. Besides, Play Ground/ Bank of GP/Village Pond etc. may be the ideal site.

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4. Construction/ Execution:

I. Amenities Inside the Park:

The Rural Park shall be constructed in the site identified by the GP. The following amenities will be provided in the Park:

- a. Land Development:** Land development and levelling of the park may be undertaken under **MGNREGS**.
- b. Foot Path:** Foot Path inside park should be constructed of cement concrete or paver block from **CFC/SFC** funds.
- c. Lighting:** Adequate lighting arrangements should be made in the park. LED lamps/poles etc. should be provided out of **CFC/SFC/Any other permissible scheme**.
- d. Cement Benches:** Cement Benches in adequate number shall be installed inside park out of **CFC/SFC/ Any other permissible scheme**.
- e. Toilets:** Separate toilets for men and women (2 each) with proper water supply should be provided from the funds of **Swachh Bharat Mission (Gramin)**.
- f. Water Supply:** Adequate provision for water supply shall be made for drinking, watering of plants & toilet from the funds of **RWSS/ CFC/SFC**.
- g. Soak Pit:** Soak pit shall be provided from **MGNREGS** to conserve the residual water.
- h. Children Play Materials:** Children play materials like seesaw, slide, swing (2 nos.), monkey bar, creepy crawly etc. should be provided out of **CFC/SFC/ Any other permissible scheme**.
- i. Open Gymnasium:** Equipment for open gymnasium like pull up bar, parallel bar etc. also should be provided out of **CFC/SFC/ Any other permissible scheme**.
- j. Green Fencing:** Green Fencing shall be erected along the periphery of the Park from the funds of **MGNREGS**.



- k. Plantation:** Planation of tree species like Baula, Badam (Almond), Coconut, Plum etc. that enhance aesthetics shall be done from the funds of MGNREGS. Debadaru should be planted inside the park.
- l. Flowering Plants:** Flowering plants/ Lawn Grass (in some demarcated areas) may be planted for beautification from the funds of **Horticulture Department/ Internal resources of the GP.**
- m. Small Pond:** A small pond may be provided inside the park; planation of fruit bearing trees like Badam (Almond), Coconut etc. may be made across the pond from MGNREGS Funds.
- n. Mandap:** A mandap may be constructed out of CFC/SFC/ Any other permissible scheme for Yoga, Symposium etc.
- o. Signage:** Proper signage shall be erected form the funds of CFC/SFC/ Any other permissible scheme.
- p. Welcome Arches:** One gate with welcome arches shall be erected at the entrance with creepers and exit from the funds of CFC/SFC/ Any other permissible scheme.
- q. Garbage Bin:** Garbage bins in adequate numbers should be provided out of the funds of SBM (G).

II. Amenities Outside the Park:

- a. Approach Road to Park:** An approach road from main road to park should be made of Paver blocks. It shall be constructed from CFC/SFC funds of the GP. Earthwork & sand-work may be done using MGNREGS funds. Traditional shady trees/ decorative plants should be planted on the both side of the approach road.
- b. Information Board:** An information board may be erected near the entrance.
- c. Drain:** Concrete drainage facility of 500 mtr length and 2 ft. width may be provided out of SBM (G) funds to prevent water logging and mosquito breeding.

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- d. Toilet:** Two separate toilets with proper water supply may be constructed for men and women out of **SBM (G)**.
- e. Parking Space:** Parking Space outside the park may be provided at a distance of 200 mtr. The GP may levy fees on the vehicles parked there to augment their internal resources.
- f. Tube-well:** One tube-well with soak pit should be installed outside the park out of RWSS funds for providing safe drinking water to the people. A small open cement concrete water bin (*Pani Kunda*) may be provided at a distance of 50 mtr. from the tube well for use of birds.
- g. Garbage Disposal Pit:** The bio-degradable wastes collected from the garbage bin should be disposed of in a cement garbage pit outside the park to be constructed out of **SBM (G)**.
- h. Plantation:** Trees like Neem, Tamarind, Mango Guava etc. should be planted around the park.

5. Beautification of Ponds:

In case, the park is constructed on the banks of existing Pond, steps may be taken for pebble block for foot path, shady tree plantation, cement concrete bench and other amenities may be provided as per requirement.

6. Developing Existing Playground to Park:

The existing playground of the GP may be converted to Rural Park by providing all possible amenities as described above.

7. Executing Agency:

The Gram Panchayat will be the Executing Agency to execute the project. The project shall be completed within one year to avoid escalation of cost due to delay in completion of the project.

8. Procurement of Materials:

The equipment/materials for the park may be procured following due norms. The Block Development Officer shall be responsible for execution,



operationalisation and monitoring of the rural park. the BDO shall ensure the materials procured for the park are of standard quality and installed in due place.

9. Funding Pattern:

The Construction of Rural Park will be accomplished by way of dovetailing funds from different schemes such as **CFC/SFC / MGNREGS/ SBM (G)/ RWSS/ Horticulture/ Any other permissible scheme.**

10. Recurring Expenditure:

#	Type of Expenditure	Source of Funds
1	Electricity Bill	GP's own resources
2	Wages of Gardener(Mali)	GP's own resources
3	Watch & Ward	GP's own resources
4	Maintenance	CFC/SFC or any other fund as applicable.

11. Operationalisation:

- The **Rural Park** should be kept open from 6.00 AM to 9.00 AM in the morning and from 4.00 PM to 8.00 PM in the evening.
- Park shall be exclusive for recreational purpose. It should not be used for any social/ community functions/assembly. Proper care should be taken to prevent assembly of anti-social elements inside the park.
- Gram Rakhis may be deployed for watch & ward of the park. Otherwise, GP should deploy a person for proper watch and ward from its own resources.
- Two Gardeners (Mali) shall be engaged at the Park for gardening and watering of the plants from the own resources of the GP.
- An asset register shall be maintained for each amenity provided, the maintenance and servicing of the amenities should be duly recorded in the register.

12. Upkeep & Maintenance:

- The upkeep and maintenance of the **Rural Park** shall be the responsibility of the concerned GP.
- The Sarpanch of the GP shall be responsible for proper maintenance of the Park. He may utilise the services of PEO/GRS/ Mates.

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13. Target for 2018-19:

1570 Rural Parks in 314 Blocks @ 5 per Block. All Districts to submit the list of Rural Parks to be taken up during 2018-19 to this Department by **31st October, 2018.**

14. Nodal Officer:

The PEO will be the **Nodal Officer** for the **Rural Park**.

15. Miscellaneous:

All the expenditure in this respect shall be approved by the concerned GP. Concerned BDO should ensure that the procurement of the materials is made in fair and transparent manner at the Block Level. The materials to be procured may be standardized at the District Level to ensure quality.

16. Monitoring Committee:

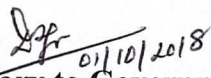
The Collector shall constitute a District Level Monitoring Committee for proper execution and operationalization of the rural parks with the following members.

1	Collector	Chairman
2	PD, DRDA	Member-Convener
3	Divisional Forest officer	Member
4	Executive Engineer, RWSS	Member
5	PD, Watershed Mission	Member
6	Deputy Director, Horticulture	Member
7	District Sports Officer	Member

Similarly, a Block Level Monitoring Committee should also be constituted in the following manner:

1	Block Development Officer	Chairman
2	Assistant Executive Engineer	Member-Convener
3	GPEO/ PA	Member
4	Forest Range Officer	Member
5	AE, RWSS	Member
6	Horticulture Officer	Member

The above guidelines should be scrupulously followed.


Principal Secretary to Government

Memo No 18900 /PR&DW
17-NREG-11-1166

date: 01.10.2018

1. PS to Hon'ble Minister, Panchayati Raj & Drinking Water for kind information of Hon'ble Minister, Panchayati Raj & Drinking Water.
2. OSD to Principal Secretary PR&DW Department for kind information of Principal Secretary PR&DW Department.
3. PS to Director, Drinking Water & Sanitation/ Director, PR/ Director OLM for kind information of Director, Drinking Water & Sanitation/ Director, PR/ Director OLM, PR & DW Department.
4. Director, SIRD & PR for information.
5. All Branch Officers of PR & DW Department for information and necessary action.
6. All Collector-cum-DPCs MGNREGA for information and necessary action.
7. All PD, DRDAs for information and necessary action.
8. All BDOs for information & necessary action


Director, Special Projects