



ଓଡ଼ିଶା ସରକାର  
ପଞ୍ଚାୟତିରାଜ ଓ ପାଳିକା ଜଳ ବିଭାଗ  
Government of Odisha  
Panchayati Raj & D.W. Department

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Date: 27/09/19

From:

Shri Deoranjana Kumar Singh, IAS  
Principal Secretary to Government

To

All Collector-cum-DPCs  
All PD, DRDAs

**Sub: Enhancement of Women Participation through involvement of Women SHGs in implementation of MGNREGA.**

Madam/Sir,

Empowerment of women through SHG within the ambit of Mission Shakti is the focus of the Government. It has been observed that women participation among the workers under MGNREGS is only 43% in the State where as National average is 57%. In light of these facts, it has been decided to take all out efforts to involve Women SHGs. The Grade-I SHG can be involved as the work site supervisors for Individual and Community projects under Mahatma Gandhi National Employment Guarantee Scheme for mobilization of women folk in particular and the job card holders in general. This will be in addition to the Mates already identified as worksite supervisors. The objective is to raise the women participation from present 43% to 60%. The salient features of their engagement as worksite supervisor are as follows.

- In each worksite, one worksite supervisor will be engaged.
- First, the works of the village will be entrusted to the existing Mates preferably women and then the next work will be entrusted to the Grade -I Women SHGs as worksite supervisor on rotation basis.
- If the existing Mate refuses to work as Mate for the allotted work, then the Grade- I Women SHG will be involved as the worksite supervisor for the same work.
- In Plantation and execution of Farm pond implemented by the Line Departments, the Grade- I Women SHGs will be involved as work site supervisor exclusively.
- The supervisors shall be engaged by the concerned PIA themselves.
- In case of Grade-I WSHG involved as the worksite supervisor, one semi-skilled

*[Signature]*

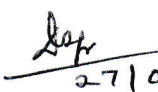
wage admissible as per notification of Labour & ESI, Department will be paid to the WSHG account for thirty (30) unskilled persondays. No supervisory semi-skilled wage will be paid in the name of any individual of the SHGs.

- Since a numbers of WSHGs would be entrusted with the works of the MGNREGA in the field, the Block should organize orientation programmes for selected Grade-I WSHGs from time to time.

### **Role of the Women SHGs in implementation of MGNREGA**

- Mobilise Job Card holders and bring them to worksite for execution of work.
- Supervise work-sites.
- Capture daily attendance in muster roll.
- Give daily mark-outs to groups of labourer and record initial weekly measurements.
- Facilitate applications for job-cards and submit them to the GP.
- Facilitate demand for work from individual workers or groups of labourers, submit them to GP and obtain dated receipt as acknowledgement.
- Facilitate participatory identification of works in the GP.
- Ensure that there is no free-riding within his/her group of workers.
- Submit filled-in muster rolls to GRS.
- Ensure provision of First Aid Box with adequate material for emergency treatment for minor injuries and other health hazards connected with the work executed at the work site.
- Create awareness about rights and entitlements under the MGNREGA.
- The SHG should maintain liaison with the Programme Officer cum BDO and Gram panchayat.
- The above instruction shall be scrupulously followed.

Yours faithfully

  
27/09/2019  
**Principal Secretary to Government**

### **Copy communicated to:**

1. PS to Principal Secretary, Forest & Environment Department / Agriculture & FE Department/ S & ME Department/ W & CD and MS Department/ Labour & ESI Department for kind information of Principal Secretary, Forest & Environment Department/ Agriculture & FE Department/ S & ME Department/ W & CD and MS Department/ Labour & ESI Department.
2. All Directors of PR & DW Department for information & necessary action.

3. All BDOs for information & necessary action.